

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

June 19, 2012

MEMBERS PRESENT: Dr. Barbara Poremba, Chairperson, Martin Fair, Gayle Sullivan & Dr. Larissa Lucas
OTHERS PRESENT: Larry Ramdin, Health Agent; Justina Polvere RN, Public Health Nurse; Joyce Redford, Northshore Tobacco Control Program

MEMBERS EXCUSED: Robert Dionne, Heather Lyons-Paul, Clerk to the Board, Councilor Thomas Furey

TOPIC

DISCUSSION/ACTION

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| 1. Call to Order | 7:06pm |
| 2. Minutes of Last Meeting
(April 10, 2012) | Gayle Sullivan motioned to accept minutes with correction.
2 nd Dr. Lucas. Approved unanimously. |
| 3. Chairperson Announcements | <p>Dr. Poremba asked members to report on their progress in reaching out to city councilors re: reducing size of BOH from 7 to 5. This is in keeping with other boards, most of whom are 3 members. Gayle Sullivan advised that she had written to Councilor O’Keefe and spoke to Councilor Turiel (who was favorable). Martin Fair will contact Councilors O’Keefe and Prevey. Dr. Larissa Lucas sent an e-mail to Councilor Sosnowski and will contact Councilor Lovely.</p> <p>BOH is planning to have a retreat on Saturday, September 22 to discuss mission, philosophy and short/long term plans for direction and policies of the Board will be held on September 22nd. Larry Ramdin will secure a location and funds for the retreat.</p> |
| 4. Monthly Reports-Updates | |
| A. Administrative Report | Presented and approved. (Copy available in BOH office) |
| B. Health Agent Report | Presented and approved- (Copy available in BOH office)
L. Ramdin provided update on status of plan review application of Flying Saucer Pizza. |
| C. Public Health Nurse Report | Presented and approved. (Copy available in BOH office) |
| D. City Council Liaison Updates | Councilor Furey not in attendance- none presented |
| 5. Draft Tobacco Control Regulations | <p>Joyce Redford of the Northshore Tobacco Control Project presented the draft tobacco regulations to the board for review and adoption. Each section was discussed and changes voted on. Motion to accept the finalized draft was made by Dr. Lucas, 2nd G. Sullivan. Motion unanimously approved.</p> <p>Based on the changes approved by the board, a final draft of the regulations will be made and circulated to the Board. The regulations will be sent to the City Solicitor for review and copied to the Mayor, City Council President and City Council Liaison. A hearing will be held at the next board meeting to accept comments</p> |

and input from the public and concerned parties on the draft regulations. A notice of the hearing will be posted and published in the newspaper.

6. Summer meetings

There is no planned August meeting of the BOH.

7. Miscellaneous

None presented

MEETING ADJOURNED:

9:26pm

Respectfully submitted,

Larry Ramdin
Health Agent

*Next regularly scheduled meeting is July 10, 2012 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*